

# Calvary Christian Academy

## Policy Statements 2009-2010

In addition to the information on the 2009-2010 registration form and tuition handout, please read the following policies that are in place.

### WITHDRAWAL POLICY

A two weeks' written notice is expected before withdrawing a child. It is assumed that the last day would fall at the end of the prepaid month. No tuition refunds will be given for partial month attendance or based on per diem attendance. Students who withdraw before the end of the school year will not qualify for any special returning student pre-registration discounts for the next school year. All tuition or other debts should be paid in full at time of withdrawal.

### SCHOOL CLOSURES & SPECIAL ACTIVITIES

Scheduled [holidays and vacations](#) are highlighted on the yearly calendar. These are at Thanksgiving, Christmas, Easter, Martin Luther King Jr. Day, and Memorial Day.

All students are welcome to join [classroom theme parties or events](#) at the designated starting time, even if it is not their scheduled attendance day; no per diem charge is made. If a student wishes to attend additional full days to take part in any other special activities or to accommodate a family childcare need, a per diem charge will be made. To maintain a consistent daily teacher:child ratio, minimal shifting of scheduled days will be permitted, with prior agreement. Adding days or changing specific attendance days is best done at the beginning of the month.

Weather-related closures include [snow days](#) or possibly [storm/power outages](#) that would impact the school facility and safety of parents/children. CCA will be closed when local school districts announce closure.. These districts primarily include Everett, Mukilteo, Northshore and Shoreline. Also, if local districts begin two hours late, it is usually not safe to travel to CCA morning classes only. Because the directors/teachers commute from south Snohomish county and we all live in the "convergence zone", closure may not be obvious. CALL US AT HOME before 7:30 AM if you need exact information.

Home Phone: 425-481-9136 Cell: 425-205-9023 or 425-205-9795

Updated 7/22/09